

**MINUTES OF THE ARCHIVES AND CIVIC ASSETS COMMITTEE HELD  
IN THE COUNCIL CHAMBER AT WELLS TOWN HALL ON  
WEDNESDAY 29<sup>th</sup> JULY 2009**

**PRESENT:** Cllrs C Borastero, J North, C Price, H Siggs and D Unwin

**IN ATTENDANCE:** The Town Clerk's Assistant & the Archivist and Chamberlain

**09/009A APOLOGIES FOR ABSENCE**

The apologies received from Cllr T Robbins were recorded. Cllrs S Davies and S Robertson did not attend.

**09/010A ELECTION OF CHAIRMAN FOR CIVIC YEAR**

Cllr John North was unanimously elected Chairman for the forthcoming year.

**09/011A MATTERS ARISING AND REPORT OF ARCHIVIST AND CHAMBERLAIN**

**(i) City Council Property** The Committee asked the Archivist to locate any documentation concerning Council property held by any of the firms of Solicitors in Wells and it was **recommended** that all such papers, originals or copies should be kept under one file at the City Council. The Committee asked the Archivist if he would provide an exhibition of the history of Council owned property at a later date.

**(ii) Previous Series of Town Clerk's Correspondence** The Archivist informed the committee that there was still much work to be done with the sorting of these documents. The Committee **recommended** that a paid temporary assistant should be sought, preferably a University student or local sixth form student to assist with this work. This person could also assist with other such tasks as inventory checking and logging of any new items.

**09/012A FUTURE PROVISION OF THE ARCHIVES**

Members discussed various proposals for the future of the Archives should the repository no longer be a viable proposition. It was generally agreed among members the wish to keep as many of the City Council records as possible in the City. The Committee asked the Archivist to investigate the use of the Wells and District Museum as a possible alternative and to report back to the next meeting. The members were asked by the Chairman to consider the matter which would be discussed at the next meeting.

**09/013A INVOLVEMENT IN "HERITAGE WEEK"**

The Committee **recommended** not to participate in the event this year but forward plan for 2010 with an exhibition in the Town Hall.

**09/014A ITEMS FOR URGENT REPORT**

Cllr Price raised the question of paintings being placed in the Town Hall. After a lengthy discussion and the Chairman proposed to write a Picture Policy to be discussed at the next meeting and incorporated in the Civic Review.

