



**WELLS CITY COUNCIL**

**COUNCIL SUMMONS**

**NOTICE IS HEREBY GIVEN THAT THE ADJOURNED ANNUAL MEETING OF THE CITY COUNCIL, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN THE COUNCIL CHAMBER AT WELLS TOWN HALL AT 7.00PM ON THURSDAY 24<sup>TH</sup> MAY 2018**

Felicity White  
Town Clerk

Town Hall,  
Wells BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

11<sup>th</sup> May 2018

- During the meeting there is an opportunity for members of the public to speak.
- Anyone intending to record any part of the meeting is asked to inform the Town Clerk in advance so that suitable arrangements can be made and the public can be informed.
- All those present are asked to turn all devices off or to silent mode.

**AGENDA**

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTERESTS**  
To receive Councillors' Declarations of Interest, made under the Council's Code of Conduct adopted 27<sup>th</sup> July 2012.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 26<sup>TH</sup> APRIL 2018**  
To be confirmed as a true record and signed by the Mayor.
- 4 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE**  
To receive the minutes of the meeting held on 10<sup>th</sup> May 2018 (to follow).
- 5 MINUTES OF THE PLANNING COMMITTEE**  
To receive the minutes of the meetings held on 3rd May and 17<sup>th</sup> May 2017 (to follow).
- 6 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.

**7 MAYOR'S ANNOUNCEMENTS**

**8 TO APPOINT MEMBERS TO SERVE ON THE COUNCIL'S COMMITTEES AND TO ELECT COMMITTEE CHAIRMEN**

Committees

- i. Finance and General Purposes
- ii. Planning
- iii. City Centre and Open Spaces
- iv. Staffing
- v. Archives and Civic Assets

Sub-committees

- vi. City and Tourism Forum
- vii. Wells in Bloom

**9 TO APPOINT REPRESENTATIVES TO OTHER BODIES**

**10 TO APPROVE ARRANGEMENTS FOR REVIEW OF THE COUNCIL'S STANDING ORDERS AND OTHER MATTERS**

Annual Reviews To resolve that the Finance and General Purposes Committee shall ensure the following are reviewed for presentation to Council during the year:

- i. Standing Orders
- ii. Financial Regulations and related matters
- iii. Committees' terms of reference and related matters
- iv. Annual reviews required under Standing Order 5j

**11 CALENDAR OF MEETINGS**

To note the Council calendar of meetings and civic events for 2018-19 (attached)

**12 ANY OTHER URGENT MATTERS OF REPORT**

**13 DATE OF NEXT MEETING**

The next meeting of Wells City Council will be at **7pm on Thursday 28th June 2018**

**EXCLUDE THE PRESS AND PUBLIC**

**Note:** If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended excluding the press and public.

<b>Circulation List:</b>	All members of Wells City Council	
Town Clerk & RFO	Wells City Council website	Wells Chamber of Commerce
Open Spaces Manager	WCC Internal Auditor	Wells Civic Society
Serjeants-at-Mace	Wells Journal and Wells Voice	Wells Visitor Information
Mayor's Chaplain	Mendip District Council	The Bishop's Palace
Town Crier	Wells Police Station	Wells Cathedral