

**WELLS CITY COUNCIL  
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING  
HELD IN THE COUNCIL CHAMBER AT WELLS TOWN HALL ON THURSDAY  
13<sup>th</sup> JUNE 2013 AT 7.00PM**

**PRESENT:** Cllrs: T Robbins (Chairman); D Anderson (Vice Chairman);  
M Brandon; C Briton (Deputy Mayor); T Butt Philip (the Mayor);  
C Price; G Wilson.

**IN ATTENDANCE:** Town Clerk: F White.  
1 member of the public.

**13/54F ELECTION OF CHAIRMAN**  
Cllr Robbins was proposed, seconded and elected.

**13/55F ELECTION OF VICE CHAIRMAN**  
Cllr Anderson was proposed, seconded and elected.

**13/56F APOLOGIES FOR ABSENCE**  
Cllr. J North. RFO: S Luck.

**13/57F DECLARATIONS OF INTEREST**  
None.

**13/58F MINUTES OF THE MEETING HELD ON 9<sup>th</sup> May 2013**  
Minutes of the previous meeting were proposed, seconded, approved and signed.  
Matters Arising:  
Cllr Wilson reported that the questionnaire at Minute 13/52F is now in place.

**13/59F MEETING OPEN TO THE PUBLIC**  
Mrs Siddons spoke about the Recreation Ground and Bishop's Barn Trust.

**13/60F FINANCIAL REPORT**  
To receive the financial reports for May 2013. The accounts had been scrutinised and bank statements checked prior to the meeting.  
The accounts for May 2013 were proposed, seconded and approved.

**13/61F COUNCIL PROCEDURES**

- i. Delegation of Council functions:  
Members had received legal briefing notes from the Town Clerk in preparation for the meeting. The Chairman spoke about identification on the full Council agenda of 'recommended' items from committees. The Mayor spoke about the balance of the Committee Delegation Scheme and drew members' attention to the annual revision. There was a detailed discussion of the Council's decision-making process. It was agreed that any recommendations will be made after the annual review of the delegation scheme.
- ii. To make arrangements for Annual Reviews:
  - Standing Orders
  - Delegation Scheme
  - Financial Regulations (to include Tendering process)

It was agreed that the following group will work with the Town Clerk and RFO to prepare drafts for consideration at the next meeting: the Chairman, the Vice Chairman, the Mayor. Recommendations from the Committee will then be put to full Council.

**13/62F COMMUNITY SPORTS CENTRE (Blue School)**  
To consider proposed Community agreement:

A draft agreement had been copied to members, this was discussed. Some points are to be referred back to the solicitor for clarification or minor alteration. It was agreed to recommend the agreement to council, subject to satisfactory answers being received.

**13/63F MOAT WALK Up-date**

It appears that MDC have been carrying out strimming work to the banks of the waterways. Discussions continue with the Church Commissioners' land agent; the City Council is ready, willing and able to take up a contract if it is offered.

**13/64F COURT ROOM DEVELOPMENT Up-date**

Works have begun and are progressing well.

**13/65F MATTERS OF URGENT REPORT**

- i. Progress on sponsorship for the Christmas lights is expected towards the end of July. Cllr Robbins apologised for the delay.
- ii. A request for a litter bin at the lay-by at the outer end of Tor Street has been referred from the City Centre Management Committee. (Item for next Agenda).

**13/66F DATE OF NEXT MEETING: Thursday 11<sup>th</sup> July 2013 at 7.00pm**