

**WELLS CITY COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER AT WELLS TOWN HALL ON THURSDAY
11th JULY 2013 AT 7.00PM**

PRESENT: Cllrs: T Robbins (Chairman); D Anderson (Vice Chairman);
M Brandon; C Briton (Deputy Mayor); T Butt Philip (the Mayor);
G Wilson.

IN ATTENDANCE: RFO: S Luck.
1 member of the public.

13/67F APOLOGIES FOR ABSENCE
Cllrs: J North; C Price. Town Clerk: F White.

13/68F DECLARATIONS OF INTEREST
None.

13/69F MINUTES OF THE MEETING HELD ON 13th June 2013
Minutes of the previous meeting were proposed, seconded, approved and signed.

13/70F MEETING OPEN TO THE PUBLIC
Presentation given by Martin Grass, Chairman, Wells and Mendip Museum regarding the grant application.

13/71F FINANCIAL REPORT
To receive the financial reports for June 2013. The accounts had been scrutinised and bank statements checked prior to the meeting.
The accounts for June 2013 were proposed, seconded and approved.

13/72F COUNCIL PROCEDURES ANNUAL REVIEWS
i. Standing Orders; Delegation Scheme;
The drafts were recommended for approval by full Council.
ii. Financial Regulations (to include Tendering process). It was agreed these would be submitted to the committee in September for consideration.

RECOMMENDED:

Annual Reviews

- i. **To adopt existing Standing Orders (no amendments).**
- ii. **To adopt the revised Delegation Scheme (attached).**

13/73F FUNDING APPLICATION
Wells & Mendip Museum request for support to Visitor Information Service (Local Government Act 1972 S144).
Following a discussion a grant of £3000 was proposed, seconded and approved.

13/74F LITTER BIN
To consider request for a litter bin at Tor Street layby. (Litter Act 1983)
Following a discussion the Open Spaces Officer was asked to arrange for a reconditioned litter bin (already in the Council's possession) to be placed at the site.

13/75F COURT ROOM DEVELOPMENT
The committee were updated with the progress of the building works and were informed of additional expenditure incurred.

13/76F MATTERS OF URGENT REPORT
i. Cllr Wilson had received a request from Cllr Gibson to provide a water cooler dispenser in the Town Hall. The committee asked the RFO to arrange a local

supplier.

ii. Cllr Robbins and members of the committee expressed their disappointment that the Jane Austin Society Europe had felt it necessary to cancel their Town Hall booking in September.

13/77F DATE OF NEXT MEETING: Thursday 12th September 2013 at 7.00pm