

WELLS CITY COUNCIL
MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER AT WELLS TOWN HALL
ON THURSDAY 9TH OCTOBER 2014 AT 7.00PM

PRESENT: Cllrs: D Anderson (Vice Chairman); M Brandon; C Briton (the Mayor);
T Butt Philip; J North; T Robbins (Chairman); G Wilson (Deputy Mayor).

IN ATTENDANCE: Town Clerk F White; RFO: S Luck

14/98F APOLOGIES FOR ABSENCE
Cllr Price

14/99F DECLARATIONS OF INTEREST
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 26th July 2012:
None declared.

14/100F MINUTES OF THE MEETING HELD ON THURSDAY 11TH SEPTEMBER 2014
Minutes of the previous meeting were proposed, seconded, approved and signed.

14/101F MEETING OPEN TO THE PUBLIC
None present.

14/102F FINANCIAL REPORT To receive financial reports for September 2014:
The accounts had been scrutinised and bank statements checked, prior to the meeting.
The accounts for September 2014 were proposed, seconded and approved.

14/103F FUNDING APPLICATION
Wells & Mendip Museum (*LGA 1972 S144 encouragement of tourism*)
£ 3,000 proposed, seconded and approved.

14/104F PROCEDURES ANNUAL REVIEW
To make recommendations to Council:
i. To approve **Financial Regulations 2014**
Some amendments were agreed.
The document was then **proposed, seconded and approved for recommendation to council.**
ii. To **delete Standing Order 1.m.** in accordance with the Openness & Local Government Bodies Regulations 2014: *'Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior (written) consent.'* (*Public Bodies (Admission to Meetings) Act 1960 s1 (7)*)
proposed, seconded and approved for recommendation to council.

iii. To **amend Press and Media Policy**
additional amendments were agreed.
The document was then **proposed, seconded and approved for recommendation to council.**

- 14/105F** **ARCHIVES LOAN AGREEMENT** (expires March 2015)
To consider report from Wells & Mendip Museum:
The committee were in agreement that the arrangement has worked extremely well and is of benefit to the City.
After detailed consideration it was resolved that the loan agreement be renewed, with annual payments increasing as suggested in the report. In addition the Town Clerk and RFO were directed to discuss with the Museum a continuous rolling agreement with a 12 month break option on either side and a regular payment increase.
- 14/106F** **IT FUTURE PROVISION**
Up-date:
Officers provided answers to questions regarding contract terms, and reported on further technical meetings.
- 14/107F** **PROPERTY LEASES** Up-date
Exclude the press and public: Due to the confidential nature of the business to be considered, relating to contracts and legal matters, it was proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended, to exclude the press and public: Resolved.
Two matters outstanding are progressing satisfactorily.
- 14/108F** **MATTERS OF URGENT REPORT**
The RFO, Town Clerk and Chairman will be working to prepare a draft budget during the next few weeks; members are asked to submit any comments or suggestions in good time before the next meeting.
- 14/109F** **DATE OF NEXT MEETING: 7pm Thursday 13th November 2014**