

WELLS CITY COUNCIL
MINUTES OF THE STAFFING COMMITTEE MEETING HELD IN THE COUNCIL
CHAMBER, WELLS TOWN HALL, THURSDAY 19th FEBRUARY 2015 AT 6.00 PM.

PRESENT: Cllrs: T Butt Philip (Chairman); D Anderson; N Kennedy; J Parkes,
H Siggs, D Unwin

IN ATTENDANCE: Town Clerk: F White.
K Westwood: Staff Representative.

15/01S APOLOGIES FOR ABSENCE
None

15/02S DECLARATIONS OF INTEREST
None declared

15/03S MINUTES OF THE MEETING HELD 2ND OCTOBER 2014
The minutes of the previous meeting were proposed, seconded, approved and signed

15/04S MEETING OPEN TO THE PUBLIC
None present

(It was agreed to vary the order on the agenda)

15/05S THE LIVING WAGE
To consider the possibility of becoming a living wage employer:
The Chairman presented information on the principle of the Living Wage. The Town Clerk provided information on the council's pay and grading structure.
After discussion it was agreed that in principle, members would not wish to pay less than the equivalent of the living wage. The Chairman and Town Clerk were asked to look into the matter further and seek advice on how this could be implemented whilst maintaining the pay structure.

15/06S STAFF REPRESENTATIVE

- i. The staff wished to pass on their thanks for the contribution to the Christmas meal.
- ii. All staff have been made aware of the option to make increased pension contributions and provided with all appropriate information.

15/07S RECEPTION SERVICES REPORT
To note the report received by the Finance and General Purposes Committee and confirm the staffing arrangements:
The committee endorsed the report, confirmed the staffing arrangements and commended the staff on making such a success of the task.
The committee noted the work that has been done on security and fire procedures.

15/08S TO EXCLUDE THE PRESS AND PUBLIC
Due to the confidential nature of the business to be discussed, relating to individuals, it was proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public: Resolved.

15/09S TOWN CLERK'S REPORT

i. Up-dates

The Town Clerk's report was received and matters noted.

The salary grade schedule from 1st April 2015 was signed by the Chairman.

ii. Training

A report of training was provided

15/10S ANY OTHER URGENT MATTERS OF REPORT

No further matters

15/11S DATE OF THE NEXT MEETING: to be arranged