



## WELLS CITY COUNCIL

### COUNCIL SUMMONS

**NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN WELLS TOWN HALL ON THURSDAY 23<sup>RD</sup> MARCH 2023 AT 7.00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Steve Luck  
Town Clerk

Town Hall, Market Place  
Wells,  
BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

16<sup>th</sup> March 2023

### AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**  
To receive any apologies for absence.
- 2 DECLARATIONS OF INTERESTS**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON THE 23<sup>RD</sup> FEBRUARY 2023**  
To be confirmed as a true record and signed by the Mayor.
- 5 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.
- 6 POLICE REPORT**
- 7 WELLS DEMENTIA ACTION ALLIANCE PRESENTATION**  
Presented by Claire Chettoe

## **8 MAYOR'S ANNOUNCEMENTS**

### **Mayor's Diary**

- i. 23<sup>rd</sup> Mar, Symphony Orchestra, Wells Cathedral, Deputy Mayor and Mayoress attending.
- ii. 24<sup>th</sup> Mar, U3A conference, Wells Town Hall
- iii. 25<sup>th</sup> Mar, Oratorio Choir, Wells Cathedral
- iv. 25<sup>th</sup> Mar, Portway Annexe Open Day
- v. 27<sup>th</sup> Mar, Councillors invited to a tour at the Bishop's Palace
- vi. 28<sup>th</sup> Mar, Visit to Wells City Archives with Annie Maw
- vii. 29<sup>th</sup> Mar, AGM Abbeyfield, Abbeyfield House
- viii. 31<sup>st</sup> Mar, AGM Wells Little Theatre
- ix. 4<sup>th</sup> Apr, Somerset County Youth Concert Band, Cedars Hall
- x. 13<sup>th</sup> Apr, Rachel Goodfellow running 45 marathons, Wells Cathedral
- xi. 16<sup>th</sup> Apr, Bowl the first wood, Wells Bowling Club
- xii. 17<sup>th</sup> Apr, Meeting with Bishop Michael Beasley
- xiii. 20<sup>th</sup> Apr, Councillors invited to visit to Hinkley Point
- xiv. 24<sup>th</sup> Apr, Spring Show 'Avenue Q', Wells Little Theatre

## **9 OUTSIDE SPACES & ESTATES COMMITTEE**

To receive the minutes of the meeting held on 2<sup>nd</sup> March 2023 (attached)

## **10 FINANCE & COUNCIL MATTERS COMMITTEE**

To receive the minutes of the meeting held on 9<sup>th</sup> March 2023 (attached)

## **11 PLANNING & ENVIRONMENT COMMITTEE**

To receive the minutes of the meeting held on 16<sup>th</sup> March (to follow)

## **12 WCC PLAN**

To discuss setting up a workshop to decide the future direction of the council.  
Cllr D Denis

## **13 SUBMISSION OF WELLS NEIGHBOURHOOD PLAN TO MDC AND THENCE SCC UNDER THE NEIGHBOURHOOD PLANNING (GENERAL) REGULATIONS 2012**

See introduction from Cllr D Denis attached. Also see WCC website, Neighbourhood Plan section for the following linked files:

- i [Wells Neighbourhood Plan](#)
- ii [Wells Neighbourhood Plan Basic Conditions Statement](#)
- iii [Wells Neighbourhood Plan Consultation Statement](#)

## **14 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES**

No reports received at time of print.

## **15 REPORT FOLLOWING LAST COUNCILLORS SURGERY ON 13<sup>TH</sup> MARCH**

Councillors in attendance: Cllrs G Folkard and G Robbins

## **16 TO RECEIVE ANY WRITTEN REPORTS FROM DISTRICT OR COUNTY COUNCILLORS**

To follow, if any received.

## **17 ANY OTHER URGENT MATTERS OF REPORT**

## **18 DATE OF NEXT MEETING**

The next meeting of Wells City Council will be **Thursday 27<sup>th</sup> April 2023, 7pm**

**EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence, it will be proposed by the Mayor that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended.

**Circulation List:**

Town Clerk/RFO	Town Crier	Wells Chamber of Commerce
Town Clerk Assistant	WCC Internal Auditor	Wells Civic Society
Cemetery & Burial Officer	Wells Journal & Wells Voice	Wells Visitor Information
Outside Spaces Officer	Mendip District Council	The Bishop's Palace
Wells City Council members	District Councillors	Wells Cathedral
Serjeants-at-Mace	County Councillor	Wells Police Station
Mayor's Chaplain		

## **Agenda Item 13**

### **Submission of Wells Neighbourhood Plan to Mendip District Council and thence Somerset Council under The Neighbourhood Planning (General) Regulations 2012.**

1. Following approval of the draft Plan at the meeting of the Council on the 22<sup>nd</sup> of December last year, the Consultation Statement and Basic Conditions Statement have been prepared and considered by the meeting of the Planning and Environment Committee on the 16<sup>th</sup> of this month.
2. The purpose of the Consultation Statement is to provide a narrative of
  - who has been consulted
  - a summary of the main issues raised and
  - how these have been addressed by the Council.
3. The purpose of the Basic Conditions Statement is to confirm that the Neighbourhood Plan
  - takes into account the National Planning Policy Framework
  - contributes to the achievement of sustainable development
  - confirms with the Local Plan and
  - is compatible with European obligations and human rights requirements.
4. The next step is for the Plan together with the two Statements together with Neighbourhood Plan and associated documents (which are held on the Council's website) to be formally approved by the Council and then submitted to Mendip District Council who will then pass it to Somerset Council.
5. Somerset Council will then carry out a more formal and less detailed consultation process and then pass the Plan to an Independent Examiner. Finally, a referendum will take place when the question will be "Do you want Somerset Council to use the Neighbourhood Plan to help it decide planning applications in the Neighbourhood Area?". A minimum of 50% of those voting would be required for the Plan to be adopted. There would be no minimum turnout for the referendum to be valid.

CLlr Denise Denis

16.03.23