

WELLS CITY COUNCIL

**MINUTES OF THE MEETING OF THE STAFFING COMMITTEE HELD ON
THURSDAY 12TH OCTOBER 2023 AT 6:00PM IN WELLS TOWN HALL**

PRESENT: Cllrs: L Agabani, T Robbins (Chair), H Siggs, P Welch

IN ATTENDANCE: Town Clerk/RFO: S Luck
Staff Representative: A Allen
WCC Cllr D Denis
SC Cllr T Munt

23/30/S APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS
Cllrs: G Folkard, S Eden

23/31/S DECLARATIONS OF INTEREST
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
None declared.

**23/32/S MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON
13TH JULY 2023**
Proposed, seconded and signed.

23/33/S MEETING OPEN TO THE PUBLIC
Cllr Denis raised possibility of reissuing The Protocol for Councillors and Staff and Cllr Robbins (Chair) agreed he had already asked the Clerk to circulate the policy.

23/34/S STAFFING UPDATE

1. The Town Clerk updated members on staff retirements and how they would be covered.
 - i The Town Clerk presented staff structure charts showing the existing and possible future staffing options. Members discussed and raised questions including possible new ideas for appointments and costings. The members agreed it would be a good idea to arrange a further staff meeting open to all Councillors. This has been set for 30th November at 7.00pm where all options for the future could be discussed.

23/35/S STAFF REPRESENTATIVE REPORT
Andy Allen has spoken to staff and no issues had been raised apart from two members of staff had complained in writing about a hirer of the Portway Annexe. The Town Clerk confirmed the matter had been dealt with and future bookings have been cancelled. Members agreed with the actions taken.

23/36/S ANY MATTERS OF URGENT REPORT
No matters discussed.

23/37/S DATE OF NEXT MEETING: 7pm Thursday 30th November 2023

EXCLUDE THE PRESS AND PUBLIC

Note: It is necessary for matters to be considered in confidence, it was proposed by the Chair that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended to allow a private report.

Minutes signed by The Chair: **Date:**