

WELLS CITY COUNCIL

MINUTES OF THE MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD IN THE COUNCIL CHAMBER, WELLS TOWN HALL, ON THURSDAY 11TH FEBRUARY 2016 AT 7.00PM

PRESENT: Cllrs: M Brandon; C Briton; J North; C Price(Vice-Chairman); T Robbins (Chairman); H Siggs; D Swain; G Wilson (the Mayor)

IN ATTENDANCE: Town Clerk: F White
RFO: S Luck
Cllr N Kennedy

16/10F APOLOGIES FOR ABSENCE
None received

16/11F DECLARATIONS OF INTEREST
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 26th July 2012.
Cllr North declared a personal interest as Trustee, in Wells Recreation Ground Trust; see 16/15F.

16/12F MINUTES OF THE MEETING HELD ON THURSDAY 14TH JANUARY 2016
Minutes of the previous meeting were proposed, seconded, approved and signed.

16/13F MEETING OPEN TO THE PUBLIC
None present

16/14F FINANCE REPORT
To receive the financial reports for January 2016:
The bank statements and accounts had been checked prior to the meeting. The accounts for January 2016 were proposed, seconded and approved.
The Mayor, together with Cllrs Brandon and Kennedy and the Town Clerk, has met with the Fun Fair operator; issues have been resolved.
(Cllr Siggs arrived)

16/15F WELLS RECREATION GROUND TRUST
To carry out feasibility study as requested by City Council (16/11C):
The Town Clerk and RFO were asked to seek a meeting with the Chief Executive and relevant Officers of Mendip District Council to discuss the matter; they would work in consultation with Cllrs Briton and Brandon to prepare a report for the next meeting of the Committee: proposed and unanimously agreed by all those voting.
Cllrs North and Siggs each declared a personal interest as Trustees of WRGT and abstained from voting on this matter.
(The Mayor arrived)

16/16F ANNUAL GOVERNANCE REVIEWS

- i. To approve the Financial Risk Assessment and Review of Internal Controls: RESOLVED
- ii. To make any recommendations arising from the review of documents and policies: No further matters.
- iii. To draft Community Funding / Community Grants Criteria
(The Town Clerk arrived)

The Chairman sought members' views on policy for the Discretionary Grants budget; the Town Clerk was asked to prepare draft criteria.

16/17F

MATTERS OF URGENT REPORT

- i. Cllr Briton: Query regarding support for events and festivals in the city.
- ii. The Town Clerk reported from a meeting with local enforcement officers regarding current issues with a busker.

16/18F

EXCLUDE THE PRESS AND PUBLIC

It was proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, due to the confidential nature of business to be considered relating to contracts:

RESOLVED

Cllr Kennedy, the Town Clerk and the RFO left the room.

16/19F

CHAIRMAN'S REPORT

It was agreed that Cllrs Briton, Robbins and Siggs will carry out a review of the Town Clerk's job description.

16/20F

DATE OF NEXT MEETING : 7pm Thursday 10th March 2016