

WELLS CITY COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, WELLS TOWN HALL, THURSDAY 24TH JANUARY 2019 AT 6.00PM

PRESENT: Cllrs: N Kennedy (Vice-Chairman), J North, P Welch,
G Wilson (Chairman)

IN ATTENDANCE: Town Clerk: F White
Staff Representative: K Westwood

The Chairman welcomed Cllr Welch to the committee. He reminded all those present of the importance of confidentiality regarding any sensitive matters brought to this committee.

19/01S APOLOGIES FOR ABSENCE

Cllrs: M Brandon, D Swain.

19/02S DECLARATIONS OF INTEREST

None declared.

19/03S MINUTES OF THE MEETING HELD ON 20TH SEPTEMBER 2018

Minutes of the previous meeting were proposed, seconded, approved and signed.

19/04S MEETING OPEN TO THE PUBLIC

None present.

19/05S STAFF REPRESENTATIVE

All staff reported they are happy; they wished to thank the committee for the donation to the cost of the staff Christmas meal due to take place the next day.

19/06S OVERTIME POLICY

The Chairman summarised the background, to date. After a few further comments the policy was proposed, seconded and agreed.

19/07S NATIONAL PAY AGREEMENT FOR 2019, WITH PAY BAND TRANSITIONS

The Chairman summarised the background to the national pay agreement, with reference to the national living wage, the 'Green Book', and current practice. The committee noted that the Town Clerk and her staff had advised the Council of these changes in advance, so that they had been anticipated and planned for. The Town Clerk was thanked for this preparation.

It was proposed, seconded and agreed to adopt the new national pay scale.

19/08S TO EXCLUDE THE PRESS AND PUBLIC

Due to the confidential nature of the business to be discussed, relating to individuals, it was proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public: **RESOLVED**. It was agreed that the Staff Representative would remain.

19/09S WCC SALARY PAY POINTS FOR 2019-20

The Chairman explained that the recommended salary scale points had now been transitioned into the new NJC pay bands. Wells City Council pay points from 1st April 2019 were presented for approval. The list was proposed, seconded, adopted, and signed by the Chairman. He thanked the Town Clerk and those involved for their sterling work in the transition process.

19/10S TOWN CLERK'S REPORT

The Town Clerk gave a management report and a detailed report of all training completed and forthcoming.

19/11S ANY OTHER URGENT MATTERS OF REPORT

Cllr North reported on proposed adjustments to the Council's scheme of delegation to committees; to be presented at the full Council meeting.

19/12S DATE OF THE NEXT MEETING: 6pm Thursday 21st March 2019