

WELLS CITY COUNCIL

MINUTES OF THE STAFFING COMMITTEE MEETING HELD IN THE EAST ROOM, WELLS TOWN HALL, WEDNESDAY 15TH JANUARY 2020 AT 7.00PM

PRESENT: Cllrs: S Cursley, O Hartley, N Kennedy (Vice-Chairman),
C Wride (Chairman), A l'Anson

IN ATTENDANCE: Town Clerk/RFO: S Luck
Staff Representative: K Westwood

20/01S APOLOGIES FOR ABSENCE

Cllr S Briton

20/02S DECLARATIONS OF INTEREST

None declared.

20/03S MINUTES OF THE EXTRAORDINARY MEETING HELD ON 19TH NOVEMBER 2019

Minutes of the previous meeting were proposed, seconded, approved and signed.

20/04S MEETING OPEN TO THE PUBLIC

None present.

20/05S STAFF REPRESENTATIVE'S REPORT

No problems and nothing to report.

20/06S TOWN CLERK'S REPORT

All personnel files and contracts of employment have been reviewed. Work will be starting on new job descriptions where needed.

Staff were settling into their new roles.

Senior staff have been working on the Insurance review for the new provider.

The Staff Christmas meal was well attended and successful.

20/07S FUTURE HR PROVISION

It was agreed to accept the Ellis Whittam proposal for HR provision to start in April.

It was also agreed to write to SW Councils to end the present contract.

20/08S ANY OTHER URGENT MATTERS OF REPORT

Cllr Briton had suggested the committee meet every other month and create a policy review cycle. Members discussed the proposal and agreed it in principle but a final decision would need to be made after advice from our new HR provider to determine the amount of work on new policies needed.

It was agreed to arrange the next meeting in March.

20/09S DATE OF THE NEXT MEETING: 7pm, Wednesday 11th March 2020