

Annual Parish Meeting 2026

Civic and Archives Committee

The newly formed committee of 6 Councillors is scheduled to meet quarterly and 2 have been held since May 2025. It has had one meeting cancelled due to insufficient numbers to be quorate.

The Terms of Reference are as attached. In Summary, the committee's remit is:

- to have an overview and provide guidance on the civic processes of the Council
- to review and oversee the storage, catalogue work and maintenance of the City Archives which are housed at the Wells and Mendip Museum.

Actions to date are:

- Approval of Annual Civic Procedures and Terms of Reference.
- Review of the Regalia for the Town Crier by a small working group and a paper to Full Council in January 2026. There will be no changes as voted at Full Council.
- Town Hall Civic Promotion- a small guide leaflet has been produced and the Archivist set up a very informative display in the Town Hall on Heritage Day.
- There is still an outstanding action to set up a display for Charter Day and involve more councillors in A Town Hall Guided Tour.
- Twinning Association – Due to poor attendance, Wells City Council postponed the meeting at which the Chair of the Twinning Association was due to present a view on future working between the Twinning Association and Council for the Civic duties to be met.

Councillor Denise Denis

22 February 2026