



WELLS CITY COUNCIL

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE CIVIC AND ARCHIVES COMMITTEE, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD AT WELLS TOWN HALL ON THURSDAY 19TH FEBRUARY 2026 AT 6:00PM

Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

Town Hall
Market Place
Wells BA5 2RB
01749 673091
e-mail: townclerk@wells.gov.uk

12th February 2026

Committee Members:

Cllrs: L Agabani, J Browne, D Denis (Chair),
D Orrett, H Siggs (Vice-Chair)

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

1	APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS
2	DECLARATIONS OF INTEREST To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12 th May 2022.
3	MINUTES OF THE MEETING OF THE CIVIC AND ARCHIVES COMMITTEE, HELD ON THURSDAY 30TH OCTOBER 2025 To approve and sign the minutes of the previous meeting.
4	ACTIONS FROM THE PREVIOUS MEETING
5	MEETING OPEN TO THE PUBLIC Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
6	TWINNING PRESENTATION Update from Chair of Twinning Association of future actions of the Association (Chair of the Twinning Association will join for this item only)
7	ARCHIVIST UPDATE & PROPOSED FORWARD PLAN Verbal report from Archivist



8	DISCUSISION OF CURRENT STANDING ORDERS AND PROCESS To discuss possible amendments of standing orders						
9	CIVIC SERVICE UPDATE Verbal update from the Town Clerk						
10	FORWARD PLAN Committee to advise items for Forward Plan						
	<table border="1"><tr><td>Robe and Regalia Review</td><td>TBC</td></tr><tr><td>Town hall Crib Sheet Update</td><td>TBC</td></tr><tr><td>Civic Guide Review</td><td>TBC</td></tr></table>	Robe and Regalia Review	TBC	Town hall Crib Sheet Update	TBC	Civic Guide Review	TBC
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11	ANY MATTERS OF URGENT REPORT						
12	DATE OF NEXT MEETING: 16th April 2026, 6pm in Wells Town Hall						
EXCLUDE THE PRESS AND PUBLIC							
Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.							