



## WELLS CITY COUNCIL

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE ESTATES COMMITTEE, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD AT WELLS TOWN HALL ON THURSDAY 4<sup>TH</sup> DECEMBER 2025 AT 7:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Haylee Wilkins  
Town Clerk

27<sup>th</sup> November 2025

Town Hall  
Market Place  
Wells BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

Committee Members:

Cllrs: T Butt Philip, S Cursley, S Eden,  
G Folkard, T Kolizeras, G Robbins,  
H Siggs (Chair), P Welch

### **AGENDA**

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES FROM THE ESTATES COMMITTEE MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2025**  
To approve and sign the minutes of the previous meeting.
- 4 ACTIONS FROM THE ESTATES COMMITTEE MEETING HELD ON 6<sup>TH</sup> NOVEMBER 2025**
- 5 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 6 OFFICER UPDATE REPORT**  
To receive report from Lisa Wassell (attached by email)
- 7 CEMETERY CHAPELS PPM**  
Report to follow
- 8 MARKETS PROVISION AND MAINTAINANCE NEEDS**  
To receive report from Outside Spaces Officer (to follow)

**9 CCTV POLICY AND CODE OF PRACTICE**

To receive drafts for consideration (attached by email)

**10 LANDLORD UPDATES**

Verbal update from the Town Clerk:

- Il Postino – Market Hall
- Crown – Market Place
- Wells Film Centre – Princes Road
- Roderick Thomas – Old Post Office
- Ask – Market Hall

**11 BREAK EVEN REPORT **COMMERCIALLY SENSITIVE****

To receive report from RFO and Lisa Wassell (attached by email to Committee members only)

**12 FORWARD PLAN**

Estates Committee Forward Plan	
Item	Proposed date for consideration

**13 ANY MATTERS OF URGENT REPORT**

**14 DATE OF NEXT MEETING: 8<sup>th</sup> January 2026, 7pm, Wells Town Hall**

**EXCLUDE THE PRESS AND PUBLIC**

**Note:** If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.