



**WELLS CITY COUNCIL
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE COMMITTEE,
WHICH MEMBERS ARE SUMMONED TO ATTEND,
WILL BE HELD AT WELLS TOWN HALL
ON THURSDAY 12TH JUNE 2025 AT 7:00PM**

Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

5th June 2025

Town Hall, Market Place
Wells BA5 2RB
01749 673091
e-mail: townclerk@wells.gov.uk

Committee Members:

Cllrs: T Butt-Philip, S Cursley, G Folkard,
T Kolizeras, T Robbins (Chair), H Siggs,
I Von Mensenkampff, P Welch

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
- 3 APPOINTMENT OF VICE CHAIR**
- 4 ACTIONS FROM THE FINANCE & COUNCIL MATTERS COMMITTEE MEETING HELD ON THURSDAY 8TH MAY 2025**
- 5 MINUTES OF THE FINANCE & COUNCIL MATTERS COMMITTEE MEETING HELD ON THURSDAY 8TH MAY 2025**
To approve and sign the minutes of the previous meeting.
- 6 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 7 REVIEW COMMITTEE TERMS OF REFERENCE**
Draft attached by email.
- 8 FINANCE REPORTING AND VARIANCES**
To receive the RFO's monthly report (attached by email) and the draft Finance reports for May 2025 (report previously provided).

- 9 RESULTS OF INTERNAL AUDIT** (attached by email)
To receive the internal auditor's report for 2024/25
- 10 EXTERNAL AUDIT**
To receive:
Section 1: Annual Governance Statement 2024/25 (attached by email) and agree to send to Full Council for signing
Section 2: Accounting Statement 2024/25 (attached by email) and agree to send to Full Council for signing
- 11 STANDING ORDERS** (attached by email)
To receive and approve the standing orders, updated in line with the NALC model document 2025.
- 12 PUBLIC WORKS LOAN BOARD**
Update of current project.
- 13 HEALTH AND SAFETY EMERGENCY LIGHTING WORKS**
Report attached by email.
- 14 FORWARD PLAN**

Item	Proposed date for consideration
RFO Budget Report and Variances	Monthly
Contracts over £500 Policy	July
Grants Policy	July
Income Strategy	Sept/October
Forecasting 6-month review	September

- 15 ANY MATTERS OF URGENT REPORT**
- 16 DATE OF NEXT MEETING: 7pm, Thursday 10th July 2025**

EXCLUDE THE PRESS AND PUBLIC

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.