



**WELLS CITY COUNCIL  
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE COMMITTEE,  
WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 9<sup>TH</sup> OCTOBER 2025 AT 7:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Haylee Wilkins  
Town Clerk

2<sup>nd</sup> October 2025

Town Hall, Market Place  
Wells BA5 2RB

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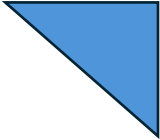
Committee Members:

Cllrs: T Butt Philip, S Cursley, G Folkard,  
S Powell, T Robbins (Chair), H Siggs,  
I Von Mensenkampff, P Welch

**AGENDA**

*Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.*

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 ACTIONS FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 11<sup>TH</sup> SEPTEMBER 2025**
- 4 MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 11<sup>TH</sup> SEPTEMBER 2025**  
To approve and sign the minutes of the previous meeting.
- 5 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 6 INTERMEDIATE INTERNAL AUDIT OUTCOMES**  
To consider the draft internal audit and considerations presented by the RFO
- 7 FINANCE REPORTING AND VARIANCES FOR WELLS CITY COUNCIL**  
To receive the RFO's monthly report and the draft Finance reports for September 2025
- 8 FINANCE REPORTING AND VARIANCES FOR WELLS RECREATION GROUND TRUST**  
To receive draft Finance reports for September 2025

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- 9 CORPORATE RISK REGISTER** (report to follow)  
To receive an update from the Town Clerk on risks, variances and highlighted concerns
- 10 6 MONTH FORECAST REVIEW & FIRST DRAFT BUDGET 2026-27**  
To receive the draft forecasting document and draft Budget 2026-27 from the RFO
- 11 PUBLIC TOILET OPTIONS APPRAISAL** (report to follow)  
To consider the supporting paper
- 12 ESTATES COMMITTEE CONSIDERATIONS** (report to follow)  
To receive estate considerations from meeting of 02.10.2025
- 13 CONTRACT TENDER FOR BUILDING MAINTENANCE** (report to follow)  
To consider the supporting paper
- 14 FORWARD PLAN**

Item	Proposed date for consideration
RFO Budget Report and Variances	Monthly
Second draft budget 2025-26	October
Final draft budget 2025-26	December

- 15 ANY MATTERS OF URGENT REPORT**
- 16 DATE OF NEXT MEETING: 7pm, Thursday 13<sup>th</sup> November 2025**

**EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.