

Author	Claire Woodland	
Subject	Monthly report to Committee (October accounts)	
Date of report	6.11.2025	
For consideration at	Finance Committee	
Date of consideration	13.11.2025	
Sign Off		
Chair of the Committee		
Town Clerk		
Have you considered the following within your decision	Financial Implications	Yes
	Legal Implications	Yes
	Climate Implications	Mark as appropriate
	Consultation & Community Engagement	Mark as appropriate

Notes to Monthly report:

1. Finance report

Items of income:

Town Hall lettings should see more of an uplift next month when several quarterly invoices are due.

Portway Income – quarterly amount received from Thrive for Welcome Hub costs. This will be shown differently in the next financial year as shown in the budget document.

Items of expenditure:

HR Support – Worknest Training package secured (presented at Staffing Committee)

Town Hall Maintenance – consisting of the Intruder alarm service, fire alarm upgrades, Legionella risk assessment and testing

Public Toilets Maintenance - Legionella risk assessments and testing

Council Property Repairs – electrical works to the Chapel and Lodge

Have still to receive the request from the YMCA for the second instalment towards Youth Provision.