



**WELLS CITY COUNCIL  
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE COMMITTEE,  
WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 15<sup>TH</sup> JANUARY 2026 AT 7:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Haylee Wilkins  
Town Clerk

8<sup>th</sup> January 2026

Town Hall, Market Place  
Wells BA5 2RB

01749 673091

e-mail: [townclerk@wells.gov.uk](mailto:townclerk@wells.gov.uk)

**Committee Members:**

Cllrs: T Butt Philip, S Cursley, G Folkard,  
S Powell, T Robbins (Chair), H Siggs,  
I Von Mensenkampff, P Welch

**AGENDA**

*Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.*

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 11<sup>TH</sup> DECEMBER 2025**  
To approve and sign the minutes of the previous meeting.
- 4 ACTIONS FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY 11<sup>TH</sup> DECEMBER 2025**
- 5 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 6 FINANCE REPORTING AND VARIANCES FOR WELLS CITY COUNCIL**  
To receive the RFO's monthly report (attached by email) and the draft Finance report (distributed to Cllrs) for December 2025
- 7 FINANCE REPORTING AND VARIANCES FOR WELLS RECREATION GROUND TRUST**  
To receive draft Finance reports (distributed to Cllrs) for December 2025

## **8 ANNUAL GOVERNANCE REVIEWS**

To review and approve:

- i. Standing Orders
- ii. Financial Regulations
- iii. Scheme of Delegation

(All attached by email)

## **9 ANNUAL POLICY REVIEW:**

Council Policies due for review and approval:

- i. Protocol for Councillors and Staff
- ii. Ethical Procurement Policy
- iii. Councillor Discrimination, Bullying and Harassment Policy

(All attached by email)

## **10 INVESTMENT STRATEGY** (attached by email)

To receive the RFO's report on investment opportunities and accept / refuse recommendation

## **11 CORPORATE RISK REGISTER Q3** (attached by email)

To receive an update on the Corporate Risk Register from the Town Clerk.

## **12 CEMETERY LODGE BOILER**

To receive an update from the Town Clerk

## **13 FORWARD PLAN**

Item	Proposed date for consideration
RFO Budget Report and Variances	Monthly
Estates Break even costs	February 2026
Corporate Risk Register Q4	March 2026

## **14 ANY MATTERS OF URGENT REPORT**

## **15 DATE OF NEXT MEETING: 7pm, Thursday 12<sup>th</sup> February 2026**

### **EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.