



**WELLS CITY COUNCIL  
NOTICE IS HEREBY GIVEN THAT A MEETING OF THE FINANCE COMMITTEE,  
WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 9<sup>TH</sup> APRIL 2026 AT 7:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Haylee Wilkins  
Town Clerk

31<sup>st</sup> March 2026

Town Hall, Market Place  
Wells BA5 2RB

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e-mail: [townclerk@wells.gov.uk](mailto:townclerk@wells.gov.uk)

Committee Members:

Cllrs: T Butt Philip, S Cursley,  
G Folkard (Vice-chair), S Powell, H Siggs,  
I Von Mensenkampff, P Welch

**AGENDA**

*Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.*

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON THURSDAY  
12<sup>TH</sup> MARCH 2026**  
To approve and sign the minutes of the previous meeting.
- 4 ACTIONS FROM THE FINANCE COMMITTEE MEETING HELD ON THURSDAY  
12<sup>TH</sup> MARCH 2026**
- 5 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair.
- 6 FINANCE REPORTING AND VARIANCES FOR WELLS CITY COUNCIL**  
To receive the RFO's monthly report (to follow) and the draft Finance report including forecast (distributed to Cllrs after 1<sup>st</sup> April) for March 2026. (Report to follow)
- 7 FINANCE REPORTING AND VARIANCES FOR WELLS RECREATION GROUND TRUST**  
To receive draft Finance report (distributed to Cllrs after 1<sup>st</sup> April) for March 2026 (Report to follow)



**8 CORPORATE RISK REGISTER**

To received report and Q4 update from Town Clerk (Report and register attached by email)

**9 EVENT MARKET PROPOSALS**

To receive report from Town Clerk, as endorsed by Outside Spaces Committee (Report attached by email).

**10 CCTV PROVISION 2027-2030**

To receive report and proposal from Town Clerk as endorsed by Outside Spaces Committee (Report attached by email).

**11 INSURANCE UPDATE**

To receive report from Town Clerk (Report attached by email)

**12 STRAWBERRY LINE SIGNAGE**

To receive report from Town Clerk as endorsed by Outside Spaces Committee (Report attached by email)

**13 ASSERTION 10 – COMPLIANCE UPDATE**

To receive report and policies from the RFO (Report and drafts attached by email).

- 1. ICT Policy
- 2. Data Retention Policy
- 3. Freedom of Information policy
- 4. Privacy Policy

**14 RESTATEMENT OF AGAR 2024-25**

To receive verbal update from RFO regarding audit requirements and seek a vote of action.

**15 PLANTING BUDGET ALLOCATION**

To consider motion from Cllr D Denis as endorsed by Outside Spaces Committee.

*Following work completed by volunteers, I wish to request that the committee consider allocating budget from the Outside Spaces Revenue budget for planting scheme at the Portway Annexe, delivered by the volunteer group. The planting scheme would utilise the space as a drought garden, with associated signage of plant species, as a continuation of that due to be delivered at Wells Recreation Ground.*

**16 FORWARD PLAN**

Item	Proposed date for consideration
RFO Budget Report and Variances	Monthly

**17 ANY MATTERS OF URGENT REPORT**

**18 DATE OF NEXT MEETING: 7pm, Thursday 7<sup>th</sup> May 2026**

**EXCLUDE THE PRESS AND PUBLIC**

Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.