



WELLS CITY COUNCIL

COUNCIL SUMMONS

NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN WELLS TOWN HALL ON THURSDAY 23RD OCTOBER 2025 AT 7.00PM
Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

Town Hall, Market Place
Wells BA5 2RB

01749 673091

e-mail: townclerk@wells.gov.uk

16th October 2025

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

The Mayor respectfully requests that all members of Council and supporting Officers, where able, stand to present or discuss items of Full City Council, this is as referenced in the Wells City Council Civic Guide, as adopted.

1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.

3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 25TH SEPTEMBER 2025

To be confirmed as a true record and signed by the Mayor.

4 MEETING OPEN TO THE PUBLIC

Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.

5 MAYOR'S ANNOUNCEMENTS

Council Diary

- Sunday 9th November, Remembrance Service and Parade, St Cuthbert's Church 9:45am
- Tuesday 11th November, Remembrance Day, Conduit in Market Place 10:55am

- Saturday 15th November, 7:15pm, Wells Twinning Dinner with Paray la Monial, France. All Councillors, Civic Staff and partners invited.
- Thursday 18th December, 7:45pm in Parkes Room, Wells Town Hall. All Councillors, Civic Staff and WCC staff invited to a Christmas Celebration & Civic Awards Evening. (This will follow the scheduled Full Council Meeting). Partners are also invited.

Mayor's Diary

- 25th Oct 'Traume und Trost' Concert, Wells Cathedral
- 25th Oct Wells Classic Motorcycle Club Presentation Evening, Town Crier attending
- 6th Nov Without Borders Official Opening, Taunton
- 12th Nov Wells Civic Society AGM, Wells & Mendip Museum
- 14th Nov Wells Carnival
- 15th Nov SS Joseph & Teresa's Annual Bazaar, Wells Town Hall
- 15th Nov Wells Twinning Dinner with Paray la Monial, France
- 25th Nov 'Unveil the Date Brick' at Adam Lock Lodge

6 PLANNING ADVISORY COMMITTEE

To receive the minutes of the meeting held on 2nd October 2025 (attached by email)

7 OUTSIDE SPACES COMMITTEE

To receive the minutes of the meeting held on 2nd October 2025 (attached by email)

8 STAFFING AND PERSONNEL COMMITTEE

To receive the minutes of the meeting held on 9th October 2025 (attached by email)

9 FINANCE COMMITTEE

To receive the minutes of the meeting held on 9th October 2025 (attached by email)

10 GENERAL POWER OF COMPETANCE

To receive report from the Town Clerk (attached by email)

11 MENOPAUSE POLICY

To consider and adopt the draft policy (attached by email)

12 PROPOSED 20MPH ZONE

To consider the supporting report (attached by email)

13 ACT TO ADAPT PLAN PROJECTS PROPOSALS

To consider the proposal from Cllr Denis (attached by email)

14 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES

15 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS

16 ANY OTHER URGENT MATTERS OF REPORT

17 FORWARD PLAN

Full City Council Forward Plan	
Item	Proposed date for consideration
Corporate Priorities Adoption	November 2025
Devolution mid-year review	November 2025
Draft Budget Adoption	December 2025

Police and Crime Commissioner, Crime and CCTV overview	December 2025
Annual Budget	January 2026
Corporate Risk Register	February 2026
Annual Governance Review (Inc Standing Orders, Financial Regulations and Scheme of Delegation)	February 2026
Youth Council Proposals	February 2026
Calendar of Meetings and Engagements	March 2026
Preparation for internal audit (Appropriation and Asset List)	March 2026
General Power of Competency	Every political cycle

18 DATE OF NEXT MEETING

The next meeting of Wells City Council will be **Thursday 27th November 2025, 7pm**

EXCLUDE THE PRESS AND PUBLIC Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

Circulation List

Town Clerk RFO Cemetery & Burial Officer Outside Spaces Officer Wells City Council members	Somerset Councillors Serjeants-at-Mace Mayor's Chaplain Town Crier Wells Civic Society WCC Internal Auditor	Wells Journal & Wells Voice Wells Chamber of Commerce The Bishop's Palace Wells Cathedral Avon & Somerset Police
--	--	--