



WELLS CITY COUNCIL

COUNCIL SUMMONS

NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL, WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN WELLS TOWN HALL ON THURSDAY 18TH DECEMBER 2025, 6PM

Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

Town Hall, Market Place
Wells BA5 2RB

01749 673091

e-mail: townclerk@wells.gov.uk

11th December 2025

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

The Mayor respectfully requests that all members of Council and supporting Officers, where able, stand to present or discuss items of Full City Council, this is as referenced in the Wells City Council Civic Guide, as adopted.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**
To receive any apologies for absence.
- 2 DECLARATIONS OF INTEREST**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 27TH NOVEMBER 2025**
To be confirmed as a true record and signed by the Mayor.
- 4 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.
- 5 POLICE & CRIME COMMISSIONER Q&A, CLARE MOODY**

6 MAYOR'S ANNOUNCEMENTS

Council Diary

Bishop Bekynton Service, Sunday 11th January, 3pm Wells Cathedral
Annual Parish Meeting, Wednesday 11th March, 7pm Wells Town Hall
Legal Service, Sunday 22nd March, 3pm Wells Cathedral

Mayor's Diary

- i. 20th Dec Christmas with The Rifles, Taunton Minster
- ii. 21st Dec Carols by Candlelight, Wells Cathedral
- iii. 22nd Dec Annual Carol Service, St Cuthbert's Church

7 PLANNING ADVISORY COMMITTEE

To receive the minutes of the meeting held on:
4th December (attached by email)
18th December (to follow)

8 OUTSIDE SPACES COMMITTEE

To receive the minutes of the meeting held on 4th December 2025 (attached by email)

9 ESTATES COMMITTEE

To receive the minutes of the meeting held on 4th December 2025 (to follow)

10 FINANCE COMMITTEE

To receive the minutes of the meeting held on 11th December 2025 (to follow)

11 DRAFT BUDGET 2026-2027

To receive the draft budget from the RFO for consideration and sign off.

12 MOTION TO COUNCIL

Cllr Denis - Propose to work in partnership with the Somerset Rivers Authority, surrounding residents and any required third parties to support resolution and risk of flooding within Tor Hill Lane, with WCC acting as the lead and taking responsibility for any required bids for funding and project delivery.

13 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES

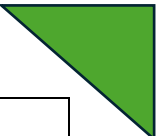
- i. Wells City Council (WCC) – SCOP Mutual Interest Group minutes of meeting held 26 November 2025 (attached by email)
- ii. LCN Active Travel Notes (attached by email) - Minutes to follow

14 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS

15 ANY OTHER URGENT MATTERS OF REPORT

16 FORWARD PLAN

Full City Council Forward Plan	
Item	Proposed date for consideration
Civic regalia for Town Crier	January 2026
Memorandum of Understanding sign off for 2026-27	January 2026
Corporate Risk Register	February 2026



Annual Governance Review (Inc Standing Orders, Financial Regulations and Scheme of Delegation)	February 2026
Youth Council Proposals	February 2026
Calendar of Meetings and Engagements	March 2026
Preparation for internal audit (Appropriation and Asset List)	March 2026
General Power of Competency	Every political cycle

17 DATE OF NEXT MEETING

The next meeting of Wells City Council will be **Thursday 29th January 2026**

EXCLUDE THE PRESS AND PUBLIC Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

Circulation List

Town Clerk RFO Cemetery & Burial Officer Outside Spaces Officer Wells City Council members	Somerset Councillors Serjeants-at-Mace Mayor's Chaplain Town Crier Wells Civic Society WCC Internal Auditor	Wells Journal & Wells Voice Wells Chamber of Commerce The Bishop's Palace Wells Cathedral Avon & Somerset Police
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