



WELLS CITY COUNCIL

COUNCIL SUMMONS

**NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL,
WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN
WELLS TOWN HALL ON THURSDAY 26TH MARCH 2026, 7PM**

Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

Town Hall, Market Place
Wells BA5 2RB

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19th March 2026

AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

The Mayor respectfully requests that all members of Council and supporting Officers, where able, stand to present or discuss items of Full City Council, this is as referenced in the Wells City Council Civic Guide, as adopted.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**
To receive any apologies for absence.
- 2 DECLARATIONS OF INTEREST**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 26TH FEBRUARY 2026**
To be confirmed as a true record and signed by the Mayor.
- 4 ACTIONS FROM THE MEETING OF THE CITY COUNCIL HELD ON 26TH FEBRUARY 2026**
- 5 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.

6 MAYOR'S ANNOUNCEMENTS

Saturday 2nd May **Civic Opening of May Fair 11am**
Saturday 16th May **Mayor Making Ceremony 4:30pm**
Wednesday 3rd June **Wells Recreation Ground Trust AGM**

Mayor's Diary

- i. 27th Mar Tour of Town Hall for Choristers from Wells Cathedral
- ii. 28th Mar Wells Little Theatre AGM
- iii. 12th Apr Bowling the first wood, Wells Bowls Club
- iv. 17th Apr Firewalk at Wells Cathedral in support of SWEDA
- v. 18th Apr Somerset Circle Ride, Wells Cathedral Green

7 OUTSIDE SPACES COMMITTEE

To receive the minutes of the meeting held on 5th March 2026 (attached)

8 ESTATES COMMITTEE

To receive the minutes of the meeting held on 5th March 2026 (attached)

9 STAFFING & PERSONNEL COMMITTEE

To receive the minutes of the meeting held on 12th March 2026 (attached)

10 FINANCE COMMITTEE

To receive the minutes of the meeting held on 12th March 2026 (attached)

11 PLANNING ADVISORY COMMITTEE

To receive the minutes of the meeting held on 19th March 2026 (to follow)

12 TREE OF LIFE CONSIDERATION

To receive report (attached)

13 MARKET POLICY AND PROCEDURES ADOPTION

To consider policy and procedures as endorsed by Estates Committee (attached)

14 HEALTH & SAFETY POLICY ADOPTION

To consider policy and procedures as endorsed by Staffing & Personnel Committee (attached)

15 TOURISM – CITY OF CULTURE 2028 BID

To consider report (attached)

16 KNAPP HILL CATCHMENT UPDATE & PROPOSAL

To note report (attached)

Cllr D Denis proposes Wells City Council led a bid for funding from SRA as this will ensure the coordination between the various landowners and provide a better outcome for the full length of Tor Lane to serve our communities in the East of Wells.

17 CALENDAR OF MEETINGS

To agree schedule for 2026-27 (attached)

18 OUTSIDE BODIES – ALMSHOUSES TRUSTEE EXTENSION TO MAY 2027

To receive report for consideration (attached)

19 CIVIC GUIDE ADOPTION

To consider policy (attached)

20 NOMINATION TO AWARD THE HONORARY FREEDOM OF THE CITY AWARD

Confidential consideration. The Chairman to offer a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

21 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES

22 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS

23 FORWARD PLAN

Full City Council Forward Plan	
Item	Proposed date for consideration
Youth Council Proposals	April 2026
Preparation for internal audit (Appropriation and Asset List)	April 2026
General Power of Competency	Every political cycle

24 ANY OTHER URGENT MATTERS OF REPORT

25 DATE OF NEXT MEETING

The next meeting of Wells City Council will be **Thursday 23rd April 2026, 7pm**

EXCLUDE THE PRESS AND PUBLIC Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

Circulation List		
Town Clerk RFO Cemetery & Burial Officer Outside Spaces Officer Wells City Council members	Somerset Councillors Serjeants-at-Mace Mayor’s Chaplain Town Crier Wells Civic Society WCC Internal Auditor	Wells Journal & Wells Voice Wells Chamber of Commerce The Bishop’s Palace Wells Cathedral Avon & Somerset Police