



WELLS CITY COUNCIL

COUNCIL SUMMONS

**NOTICE IS HEREBY GIVEN THAT THE MEETING OF WELLS CITY COUNCIL,
WHICH MEMBERS ARE SUMMONED TO ATTEND, WILL BE HELD IN
WELLS TOWN HALL ON THURSDAY 23RD APRIL 2026, 7PM**

Please note this meeting will be recorded for the purpose of minute-taking.

Haylee Wilkins
Town Clerk

Town Hall, Market Place
Wells BA5 2RB

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16th April 2026

AGENDA

*Wells City Council has declared a climate emergency.
Each agenda item must consider the impact on any policy and decision.*

The Mayor respectfully requests that all members of Council and supporting Officers, where able, stand to present or discuss items of Full City Council, this is as referenced in the Wells City Council Civic Guide, as adopted.

- 1 APOLOGIES FOR ABSENCE FROM COUNCIL MEMBERS**
To receive any apologies for absence.
- 2 DECLARATIONS OF INTEREST**
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12th May 2022.
- 3 MINUTES OF THE MEETING OF THE CITY COUNCIL HELD ON 26TH MARCH 2026**
To be confirmed as a true record and signed by the Mayor.
- 4 ACTIONS FROM THE MEETING OF THE CITY COUNCIL HELD ON 26TH MARCH 2026**
- 5 MEETING OPEN TO THE PUBLIC**
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Mayor.

6 MAYOR'S ANNOUNCEMENTS

Sat 2nd May Civic Opening of May Fair 11am
Weds 13th May Mayor Making Rehearsal 1pm
Sat 16th May Mayor Making Ceremony 4:30pm
Weds 3rd June Wells Recreation Ground Trust AGM 7pm

Mayor's Diary

- i. 24th Apr Roman Gallery Launch at Wells & Mendip Museum
- ii. 28th Apr Meeting with the Lord Lieutenant of Somerset
- iii. 29th Apr Faith & Cultural Diversity & Chaplaincy in schools, Flourish House
- iv. 30th Apr WCN Network meeting, The Lawrence Centre
- v. 2nd May Opening of the May Fair
- vi. 7th May Taunton Mayor Making, Taunton Minster
- vii. 11th May WOW Fest concert, St Cuthbert's Church
- viii. 11th May Axbridge Mayor Making, Deputy Mayor attending with Cllr Powell
- ix. 12th May 'Guys and Dolls', Wells Little Theatre

All councillors and staff are invited to join the Mayor and Mayoress in the Town Hall for an 'End of Mayoral Year Thank You' immediately after this meeting.

7 OUTSIDE SPACES COMMITTEE

To receive the minutes of the meeting held on 2nd April 2026 (attached)

8 ESTATES COMMITTEE

To receive the minutes of the meeting held on 2nd April 2026 (attached)

9 FINANCE COMMITTEE

To receive the minutes of the meeting held on 9th April 2026 (attached)

10 CIVIC & ARCHIVES COMMITTEE

To receive the minutes of the meeting held on 16th April 2026 (to follow)

11 PLANNING ADVISORY COMMITTEE

To receive the minutes of the meeting held under delegated authority on 31st March 2026 (attached) and the meeting held on 16th April 2026 (to follow)

12 TREE OF LIFE MOSAIC

To receive the updated license and MOU arrangements from the Town Clerk (attached)

13 TRAFFIC MANAGEMENT AND 20 MPH SCHEME WITH ASSOCIATED CONSULTATION

To receive update from the Town Clerk with the associated proposal documents (attached)

14 EVENT MARKET PROPOSALS

To receive proposals as endorsed by Outside Spaces Committee (proposals attached)

15 POLICY ADOPTION

To receive draft policies as endorsed by Finance Committee and Outside Spaces Committee. (Drafts Attached)

1. ICT Policy (1)
2. Data Retention Policy (2a, 2b and 2c)
3. Freedom of Information Policy (3 and 3a)
4. Privacy Policy (4)
5. Green Spaces Strategy & Pollinator Framework (5a and 5b)

16 RESTATEMENT OF AGAR 2024-25

To note the restatement of AGAR for the period, as endorsed by Finance Committee.

17 Q4 CORPORATE RISK REGISTER

To note the amendments within Corporate Risk Register as endorsed by Finance Committee (attached)

18 TO RECEIVE REPORTS FROM COUNCILLORS/TRUSTEES ON OUTSIDE BODIES

19 TO RECEIVE ANY WRITTEN REPORTS FROM SOMERSET COUNCILLORS

20 FORWARD PLAN

Full City Council Forward Plan	
Item	Proposed date for consideration
General Power of Competency	Every political cycle
Youth Council Proposal	May 2025
Leisure Strategy & Play ITT	May 2025
Committee Delegates	May 2025
CCTV Provision	May 2025
Customer Charter	May 2025

21 ANY OTHER URGENT MATTERS OF REPORT

22 DATE OF NEXT MEETING

The next meeting of Wells City Council will be **Thursday 21st May 2026, 7pm**

EXCLUDE THE PRESS AND PUBLIC Note: If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.

Circulation List		
Town Clerk RFO Cemetery & Burial Officer Outside Spaces Officer Wells City Council members	Somerset Councillors Serjeants-at-Mace Mayor’s Chaplain Town Crier Wells Civic Society WCC Internal Auditor	Wells Journal & Wells Voice Wells Chamber of Commerce The Bishop’s Palace Wells Cathedral Avon & Somerset Police