



## WELLS CITY COUNCIL

**NOTICE IS HEREBY GIVEN THAT A MEETING OF THE OUTSIDE SPACES COMMITTEE,  
WHICH MEMBERS ARE SUMMONED TO ATTEND,  
WILL BE HELD AT WELLS TOWN HALL  
ON THURSDAY 6<sup>TH</sup> NOVEMBER 2025 AT 6:00PM**

*Please note this meeting will be recorded for the purpose of minute-taking.*

Haylee Wilkins  
Town Clerk

30<sup>th</sup> October 2025

Town Hall  
Market Place  
Wells BA5 2RB  
01749 673091  
e-mail: townclerk@wells.gov.uk

### Committee Members:

Cllrs: T Butt-Philip, D Denis, S Eden,  
J Edmonds, T Kolizeras, D Orrett (Chair),  
S Powell, G Robbins

## AGENDA

Wells City Council has declared a climate emergency. Each agenda item must consider the impact on any policy and decision.

- 1 APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS**
- 2 DECLARATIONS OF INTEREST**  
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 12<sup>th</sup> May 2022.
- 3 APPOINTMENT OF TEMPORARY VICE-CHAIR**
- 4 ACTIONS FROM THE OUTSIDE SPACES COMMITTEE MEETING HELD ON 2<sup>ND</sup> OCTOBER 2025**
- 5 MINUTES FROM THE OUTSIDE SPACES COMMITTEE MEETING HELD ON 2<sup>ND</sup> OCTOBER 2025**  
To approve and sign the minutes of the previous meeting
- 6 MEETING OPEN TO THE PUBLIC**  
Public speaking time is normally restricted to 15 minutes in total, at the discretion of the Chair
- 7 UPDATE FROM THE OUTSIDE SPACES OFFICER**  
Verbal update to be provided

**8 PROACTIVE GROUND MANAGEMENT**

Verbal update from the Town Clerk

**9 WELLS RECREATION GROUND TREES**

Verbal update from Town Clerk

**10 ALLOTMENT TERMS AND CONDITIONS**

Review of terms and conditions and enforcement (see attached)

**11 ENVIRONMENT AGENCY UPDATE**

Verbal update from the Town Clerk

**12 CEMETERY PROVISION AND STRATEGY DEVELOPMENT**

Verbal update from the Town Clerk

**13 MARKET PLACE FOUNTAIN REPAIR UPDATE**

Verbal update from Town Clerk

**14 MILTON LANE PARKING UPDATE**

Update from Chair of Committee

**15 CITY TRAFFIC UPDATE**

To receive verbal update from the Town Clerk of all traffic related matters

**16 WRGT OPERATIONAL ITEMS FOR CONSIDERATION**

To receive a verbal update from the Town Clerk of outstanding considerations for decision

**17 FORWARD PLAN**

Item	Proposed date for consideration
Events of Council Land	December 2025
Climate Strategy	December 2025
Play Strategy Development	December 2025
Bereavement Strategy	December 2025
WRGT Development	December 2025

**18 ANY MATTERS OF URGENT REPORT**

**19 DATE OF NEXT MEETING: 4<sup>th</sup> December 2025, 6pm, in Wells Town Hall**

**EXCLUDE THE PRESS AND PUBLIC**

**Note:** If it is necessary for matters to be considered in confidence it will be proposed by the Chairman that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended, excluding the press and public, in order that confidential items can be discussed.