

# Information for Stallholders for Wells Christmas Market

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**APPLICATION DEADLINE TO EMAIL ADDRESS - 12<sup>TH</sup> SEPTEMBER 2025**

## **Date & Time of Event**

Saturday 6<sup>th</sup> December, 9am until 3pm

## **Location of Wells Christmas Market**

Cathedral Green, Wells, Somerset, BA5 2PA

## **Payment**

Payment of Stall fee £66 per plot will be payable via online link once you are confirmed.

## **Public Liability Insurance and Risk Assessment**

A copy of the Stall holders Public Liability Insurance up to 10 million and a copy of the Risk Assessment is required along with the booking form and payment.

## **Advertising**

The Christmas Market will be advertised on the Tourist Information Website “What’s On” page, Wells City Council Facebook and Wells Community pages. Noticeboards inside the Town Hall and outside in the Market Place and within the Tourist Information Centre.

## **Type of Stalls**

- Pitches are allocated on a first-come first served basis (multiple pitches are available) and will only be confirmed once payment and documentation has been received.
- Stallholders are responsible for supplying their own gazebo tables (with suitable weights, NO GROUND PEGS ARE PERMITTED), and any electricity/lighting required, please note there is very limited street lighting in this location.
- All stall holders must be able to accept cash payments as wi-fi signal can be very limited and should make appropriate provisions.

## **On the day**

Gain Access to Cathedral Green via St Andrew’s Street BA5 2UR. The event takes place from 0900 – 1500. You will be required to remain on site until the event has finished.

## **Setting up – Post event protocol**

- You will be given a specific set-up time and pack down time and must move vehicles to local parking after unloading, which you are responsible for sourcing/ paying for.
- To help create a festive atmosphere, please decorate your stall in a traditional Christmas theme with Green, Red and Gold.
- Stallholders are responsible for the disposal of all waste generated at their pitch.

## **Parking**

Long stay car parks are at Waitrose (Whiting Way), the Good Earth Car park (Priory Road), Peacocks Carpark (South Street) all just a few minutes’ walk away. There is no availability for parking on site or in St Andrews Street.