

WELLS CITY COUNCIL

MINUTES OF THE MEETING OF THE OUTSIDE SPACES & ESTATES COMMITTEE HELD ON THURSDAY 25TH NOVEMBER 2021 AT 7:00PM IN WELLS TOWN HALL

PRESENT: Cllrs: L Agabani (Chair), A Bayley, D Denis, A l'Anson, R Humphreys, T Leach, S Powell, T Pullin

IN ATTENDANCE: Town Clerk/RFO, S Luck
Facility & Administration Officer, K Westwood
Outside Spaces Officer, M Culliford
Town Clerk Assistant, C Woodland
WCC Staff, C Hobbs, A Westwood
Cllr T Munt (SCC)
5 members of the public

21/11/OSE APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS
None received

21/12/OSE DECLARATIONS OF INTEREST
To receive Councillors' Declarations of Interests, made under the Council's Code of Conduct adopted 26th July 2012.

21/13/OSE MINUTES OF THE CITY CENTRE & OPEN SPACES COMMITTEE MEETING HELD ON THURSDAY 28TH OCTOBER 2021

Cllr Bayley requested that the spelling of her surname be amended
The minutes were agreed and signed as a true record.

21/14/OSE MEETING OPEN TO PUBLIC
Mr M Cook (Cllr St Cuthbert Out) requested information about the location of the proposed Baby loss memorial garden within Wells cemetery.

21/15/OSE OUTSIDE SPACES

- i Skateboard park - to receive an update from Lead Cllr Agabani
- ii To receive a report from the Outside Spaces Officer, to include:
 - a. to receive Wells Cemetery Price List update for 2022
 - b. Christmas lights update
 - c. new yard/facilities

Wells in Bloom - Cllr Denis, update on the restart of the school's competition and judging.

Skateboard park

Cllr Agabani. Representatives of the Skateboard park gave an update and invited members to a meeting on the 6th December. Enquiries were made regarding any information members had on any covenants that cover access. The Town Clerk advised that Mendip District Council Assets department will have that information. Cllr Munt suggested a contact at Mendip District Council of Cllr L Leyshon. Cllr Agabani reported that he had written twice to MP James Heapey but awaits a response regarding the extension of the lease.

The Open Spaces Officer requested that Cemetery prices be increased by 3% in line with neighbouring Councils. The meeting voted unanimously to accept the proposed price list.

The Open Spaces Officer responded to Mr Cook's query regarding the location of the Baby loss memorial garden. No decision has been made as to the location of the garden as yet but that Councillors at St Cuthbert Out would be kept informed.

The Open Spaces Officer confirmed that the Christmas lights are now in place. Work having been completed over two nights. The Outdoor spaces team and Town Hall staff were thanked for their efforts.

The Open Spaces Officer reported that with Unitary in mind, the Outdoor Spaces team will need larger facilities and that he is working towards acquiring a suitable site. He requested that any Councillor with any suggestions/local knowledge may be able to assist.

Market place bollards are to be installed in two tranches due to them being a delay in manufacture but will be installed as soon as possible.

Wells in Bloom

Cllr Denis reported that a team of judges had been created and volunteers are being asked to come forward. Cllr Denis was updated on what funding was available.

21/16/OSE PORTWAY ANNEXE

Cllr l'Anson gave an update regarding completion date estimated for end of December 2021. Work is ongoing on the budget plan which will be available on the Wells City Council website along with a meeting schedule. Work will commence in January regarding Marketing, decorating. Planning is ongoing regarding rental of parking spaces and booking of the rooms. Next meeting is on 13th December at 5.30pm.

The Town Clerk confirmed he is awaiting a completion date. Work is taking place on the Terms of reference and scheme of delegation for both Portway Annexe and Bishops Barn management group.

K Westwood reported that the Fire survey cannot be completed until after the sale.

A discussion took place regarding insurance surveys and costs for soundproofing, we are waiting for the specification from the music group.

There is a plan to calculate the carbon footprint by the Sustainability officer.

21/17/OSE BISHOP'S BARN

The Town Clerk gave a report that covered the Charity structure which has been agreed and which will go before a Mendip on the 10th January 2022 to be signed off. The Car Park agreement is still waiting to be dealt with by Mendip District Council. completion is predicted for February 2022. The timescale for this is in the hands of the Charity Commission. There will be a management structure and it will be a Trust separate to the Council and within the scheme of delegation.

21/18/OSE PROPERTIES

Cllr Powell reported that a new fire door has been installed at the Town Hall in the Archivists office.

21/19/OSE ANY MATTERS OF URGENT REPORT

None received

21/20/OSE DATE OF NEXT MEETING: 7pm, Thursday 20th January 2022

EXCLUDE THE PRESS AND PUBLIC

Note: It is necessary for matters to be considered in confidence, it was proposed by the Chair that a resolution be passed under the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended to allow a private property report.

Minutes signed by The Chair:

Date: